

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

SPECIAL MEETING HELD AUGUST 31, 2022

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Devin Stang called the meeting to order at 4:30 p.m.

Board Members in Attendance:

Jennifer Maiden, Carrie O'Boyle, Kimberly Sturgill, Patricia Wakefield, Devin Stang

Public Persons in Attendance:

Daniel White, Adam Hines

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #23-08-08

Moved by O'Boyle second by Sturgill, to approve the agenda as presented.

Ayes: O'Boyle, Sturgill, Maiden, Wakefield, Stang

Motion carried.

APPROVE TREASURER/CFO FINANCIAL REPORTS

AND RECOMMENDATIONS #23-08-09

Moved by O'Boyle, second by Sturgill that the foregoing recommendations be approved.

A. FY2023 ACTIVITY BUDGETS

The Treasurer/CFO recommends the adoption of the following Student Activity Budgets:

KMS

Yearbook

Ayes: O'Boyle, Sturgill, Maiden, Wakefield, Stang

Motion carried.

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #23-08-10

Moved by Wakefield, second by O'Boyle that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. APPROVE CHARLES BURDEN RESOLUTION

The Superintendent recommends adoption of the below resolution:

The Board recognizes that on August 5, 2022, Charles Burden was recommended for approval for disability retirement benefits from SERS. Pursuant to RC 3309.41 (A) (2), while on a SERS approved disability leave, Charles Burden will be subject to recall for a period of at least three years should the Retirement Board determined that he is capable of resuming service. During this period, Charles Burden will be considered on an unpaid leave of absence per RC 3309.41 (A) (2). Accordingly, Charles Burden's name will remain on the employee rolls of the District and he will be treated as on leave subject to recall.

Ayes: Wakefield, O'Boyle, Maiden, Sturgill, Stang

Motion carried.

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APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #23-08-11

Moved by Sturgill, second by Wakefield that the foregoing recommendations be approved.

2. ACCEPT CLASSIFIED RESIGNATION

The Superintendent recommends accepting the following resignation for the purpose of retirement:

- a. Vickie Edgell – KHS Head Cook – effective end of day 11/30/2022

3. SALARY RECLASSIFICATION – CERTIFIED

The Superintendent recommends the following change in the salary schedule placement for the 2022-2023 school year due to continuing education.

- a. Kathleen Dick from BA to BA+15 – Step 2
- b. Brittany Chudakoff from BA+15 to MA – Step 8

4. EMPLOY 2022-2023 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2022-2023 school year:

- a. Danielle Dashiell – KES Lunch Monitor – Step 0 - \$11.84/hr. – effective 8/23/2022
- b. Brittney Hodkey – KES Special Needs Paraprofessional – Step 0 - \$11.84/hr. – effective 8/23/2022
- c. Alisha Wilson – KES Lunch Monitor – Step 0 - \$11.84/hr. – effective 8/23/2022
- d. Edward Albrecht – KMS Head Custodian – Step 5 - \$18.43/hr. – effective 9/1/2022

5. EMPLOY 2022-2023 CERTIFICATED/LICENSED STAFF

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2022-2023 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11):

- a. Dominic Lombardi – KES Teacher – Step 0 BA - \$ - TBD
- b. Madison Eis - KES Teacher – Step 0 MA - \$ - TBD

6. EMPLOY 2022-2023 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2022-2023 school year, pending all record checks and completion of state and local requirements, up to maximum salary per the KLEA Negotiated Agreement:

- a. Gabrielle Szoradi – Junior Varsity Volleyball – Step 4 - \$ - TBD
- b. Jeffrey Schaeff – Head Volleyball – Step 5 - \$ - TBD
- c. Kristin Burden – Ticket Taker - \$ - TBD
- d. Nicole Cassell – Ticket Taker - \$ - TBD
- e. Julie Fortune – Ticket Taker - \$ - TBD
- f. Amanda Goran – Ticket Taker - \$ - TBD
- g. Shannon Heffernan – Ticket Taker - \$ - TBD
- h. Terri Helbig – Ticket Taker - \$ - TBD
- i. Stephen Ody – Ticket Taker - \$ - TBD

7. APPROVE 2022-2023 EXTENDED DAYS CONTRACTS

The Superintendent recommends approving the following listed individual for extended day contracts for the 2022-2023 school year for the days indicated at the employee's per diem basis with documentation of days worked:

- a. Paula Perhot – Website Maintenance – 21 days
- b. Paula Perhot – District Communications – 14 days

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8. APPROVE TRANSFERS

The Superintendent recommends transferring the following individuals for the 2022-2023 School Year

- a. Korin Adkins from KHS Special Needs Paraprofessional 6.75 hours a day to KES Special Needs Paraprofessional 6.75 hours a day
- b. Melanie Schmitt from KES Paraprofessional 5.0 hours a day to KES Special Needs Paraprofessional 6.75 hours a day
- c. Brittany Chudakoff from KES Teacher to KMS Parent & Family Liaison

9. EMPLOY 2022-2023 CERTIFICATED TUTORS

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2022-2023 school year, subject to completion of all state and local requirements, at tutor rate per the KLEA Negotiated Agreement, per time sheet, not to exceed 150 days, for the building and hours as listed:

- a. Amy McCay – KES 5.25 hours per day
- b. Margaret Ratliff – KES 5.25 hours per day
- c. Jocelyn Smith – KMS 5.50 hours per day
- d. Sara Smith – KES 5.25 hours per day

10. EMPLOY PERMANENT SUBSTITUTE TEACHERS

The Superintendent recommends employing permanent substitute teachers during the 2022-2023 school year at a rate of \$130.00 per day (\$65.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- | | |
|--------------------|---------------------|
| a. Sara Dodrill | e. James Kistler |
| b. Michelle Fedor | f. Richard Marcucci |
| c. Michele Griffin | g. Denise O'Dell |
| d. Lisa Jones | h. Philip Tuttle |

11. EMPLOY CLASSIFIED SUBS FOR THE 2022-2023 SCHOOL YEAR

The Superintendent recommends employment of the following 2022-2023 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

Bus Driver \$15.33/hr.

- a. Kelly Isenhardt

Cafeteria \$12.17/hr.

- a. Steffanie Bynum
- b. Valerie Hood
- c. Wendy Montoney

Monitor \$11.54/hr.

- a. Valerie Hood
- b. Kelly Isenhardt

Paraprofessional – Special Needs \$11.54/hr.

- a. Valerie Hood

Ayes: Sturgill, Wakefield, Maiden, O'Boyle, Stang
Motion carried.

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APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #23-08-12

Moved by O'Boyle, second by Wakefield that the foregoing recommendations be approved.

12. APPROVE VOLUNTEER

The Superintendent recommends approving the following individual as a volunteer for the 2022-2023 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Kimberly Sturgill – Girls' Golf

Ayes: O'Boyle, Wakefield, Maiden, Stang

Abstain: Sturgill

Motion carried.

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS #23-08-13

Moved by Sturgill, second by O'Boyle that the foregoing recommendations be approved.

A. APPROVE AMENDED ADMINISTRATIVE PERSONNEL HANDBOOK

The Superintendent recommends amending the Administrative Personnel Handbook effective July 1, 2022 through June 30, 2025 as presented.

B. APPROVE AMENDED 2022-2023 KHS COURSE GUIDE

The Superintendent recommends amending the 2022-2023 KHS Course Guide as presented.

C. APPROVE KLEA COLLECTIVE BARGAINING RATIFICATION PROPOSAL

The Superintendent recommends approving the collective bargaining ratification proposal with Keystone Local Education Association (KLEA) as presented.

D. APPROVE KLEA COLLECTIVE BARGAINING AGREEMENT

The Superintendent recommends approving the collective bargaining agreement with Keystone Local Education Association (KLEA) effective July 1, 2022 through June 30, 2025 as presented.

E. ACCEPT DONATION

The Superintendent recommends accepting the following donation:

1. Beth Moore – Legos, estimated value of \$50.00 to Keystone Elementary School Library

F. APPROVE SPECIAL EDUCATION CONTRACT

The Superintendent recommends approving the following special education services contract for the 2022-2023 school year as presented:

1. Graceful Living, LLC

G. BUDGET RECOMMENDATIONS

1. AMEND KES SCHOOL FEES

The Superintendent recommends amending KES School Fees from \$60.00 for grades Kindergarten through Fifth to \$50.00 for grades Kindergarten through Fifth.

Ayes: Sturgill, O'Boyle, Maiden, Wakefield, Stang

Motion carried.

ADJOURNMENT #23-08-14

Moved by O'Boyle, second by Wakefield to adjourn the special meeting at 4:36 p.m.

Ayes: O'Boyle, Wakefield, Maiden, Sturgill, Stang

Motion carried.